

Government of the people's republic of Bangladesh
Ministry of Cultural Affairs
Bangladesh Secretariat, Dhaka.

Memo No: MOCA/Sec-3/NI-3/2005(Part)/173

Date: 30 May 2017


From : Hasna Jahan Khanam
Deputy Secretary

To : Chief Accounts Officer
Ministry of Cultural Affairs
3rd Phase, Segunbagicha, Dhaka

Subject: Sanction for Participation in the "Nazrul Mela 2017".

The undersigned is directed to convey Government's approval to **Md. Abdur Razzaque Bhuiya (ID 7360)**, Executive Director (Additional Secretary), Nazrul Institute, Ministry of Cultural Affairs, Dhaka for participating in the "Nazrul Mela 2017" to be held in Kolkata, India from June 1 to 4 June 2017 under the following terms and conditions :

- a) Round trip air fare, accommodation, daily cash allowance, transit allowance, terminal charges and other expenses for this visit will be borne by the Nazrul Institute, Ministry of Cultural Affairs.
 - b) The period to be spent for this visit including the transit will be treated as on duty.
 - c) The officer will draw their usual pay and allowances from Bangladesh in local currency.
 - d) The officialy will submit a report about the said conference to the Ministry of Cultural Affairs within 15 days of his return.
 - e) He will leave Dhaka for India on 31 May 2017 or a date close to that and will leave India on 05 June 2017 or a date close to that.
3. This order is issued with the approval of the competent authority.



Hasna Jahan Khanam
Deputy Secretary
Phone: 9570665

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Copy for kind information and necessary action (not in line with the seniority)

- 1) Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- 2) Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- 3) H.E. High Commissioner, High Commission of India, Flat no: 1-3, Park Road, Baridhara, Dhaka.
- 4) Executive Director, Nazrul Institute, Dhanmondi, Dhaka.
- 5) Md. Abdur Razzaque Bhuiya (ID 7360), Executive Director (Additional Secretary), Nazrul Institute, Dhanmondi, Dhaka.
- 6) Director General, Consular and Welfare wing, ministry of Foreign Affairs, Dhaka (with a request to issue note verbale)
- 7) Deputy High Commissioner, High Commission for the People's Republic of Bangladesh, Kolkata, India.
- 8) PS to Hon'ble Minister, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
- 9) Deputy Secretary(Budget Management), Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
- 10) PS to Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
- 11) Executive Director, Foreign Currency and Policy Division, Bangladesh Bank, Dhaka
- 12) Officer In-charge (Immigration), Hazrat Shahjalal International Airport, Dhaka..
- 13) Director, Hazrat ShahJalal International Airport, Dhaka.
- 14) Accounts Officer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
- ✓ 15) Assistant Programmer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.


30.05.17
Hasna Jahan Khanam
Deputy Secretary