

100

Government of the People's Republic of Bangladesh
Ministry of Cultural Affairs
Section-06
Bangladesh Secretariat, Dhaka.
Website: WWW.Moca.gov.bd

Memo : 43.00.0000.114.025.167.16-286

Date : 13 April 2016

To : Chief Accounts Officer
Ministry of Cultural Affairs
3rd Phase, Segunbagicha, Dhaka.

Subject: Participation of 1st Seminar and Training Programme on OIC, Research Center for Islamic History, Art and Cultural (IRCICA).

The undersigned is directed to convey the administrative approval to nominate Afroza Khan Mita, Regional Director (CC), Office of the Regional Director, Department of Archaeology, to visit Istanbul on 18-28 April 2016 or Starting from the date of journey for 11 Days.

2. The approval is accorded in line with the terms and conditions placed hereinafter;
 - (a) All the expenses of this Programme will be borne by The Government of Bangladesh.
 - (b) The period of the visit shall be deemed to be on duty.
 - (c) The official will draw his pay and allowances for the time stipulated in local currency and on part there of should be drawn in foreign currency.
 - (d) The official shall not allowed to stay abroad more than the approved period excluding the travel time.
 - (e) The nominated official will submit a report after return.
3. The order is issued with the approval of the competent authority.


Sania Akhter
Senior Assistant Secretary
Phone : 9515517

Memo: 43.00.0000.114.025.167.16-286

Date: 13 April 2016

Copy for kind information and necessary action (not according to seniority) :

01. H.E The High Commissioner of Turkey in Dhaka, House #07 , Road # 02, Baridhara, Dhaka-1212.
02. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka (With a request to issue Note Verbale in favour of the said official).
03. The High Commissioner of the People's Republic of Bangladesh in Turkey, Feriko Pasa Mahallesi, Poyraz Sokok, No. 15/1 Sisli, Istanbul.
04. Director General, Department of Archaeology, Agargoan, DhaKa.
05. Director General, Department of Immigration & Passport, Dhaka.
07. Executive Director, Foreign Currency & Policy Division, Bangladesh Bank, Dhaka.
08. Director, Hazrat Shahzalal International Airport, Kurmitola, Dhaka.
09. PS to Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
10. Officer-in-charge, Immigration, Hazrat Shahzalal International Airport, Dhaka.
11. Afroza Khan Mita, Regional Director (CC), Khulna, Department of Archaeology.
12. Assistant programmer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
13. Office File/Copy.


Sania Akhter
Senior Assistant Secretary

