

(To be replaced in the same date & number)
Government of the People's Republic of Bangladesh
Ministry of Cultural Affairs
Bangladesh Secretariat, Dhaka.

Memo: 43.00.0000.117.24.001.2015(Part-1)/403

23 August 2016

To: Chief Accounts Officer
Ministry of Cultural Affairs
3rd Phase, Segunbagicha, Dhaka.


Subject: Participation in the 2nd Korea-South Asia Culture Ministers Meeting to be held from 31 August-02 September 2016 in Gwangju, Korea.

With reference to the subject mentioned above, the undersigned is directed to accord the administrative approval of Ms. Aktari Mamtaz, Secretary, Ministry of Cultural Affairs, Government of the People's Republic of Bangladesh to participate in the '2nd Korea-South Asia Culture Ministers Meeting' to be held from 31 August-02 September 2016 in Gwangju, Korea. Md. Altaf Hossain (Additional Secretary), Director General, Department of Archology will accompany the Secretary in this visit. The delegation will depart Dhaka for Korea on 30 August 2016 and return from Korea on 04 September 2016 or proximate date depending on availability of the flight schedule.

02. The approval is accorded in line with the terms and conditions placed hereinafter:

- (a) Local hospitality and round trip air fare will be borne by the organizing authority of Korea. Pocket money, transit allowances, terminal charges and other expenses for this visit will be borne by the Government of Bangladesh.
- (b) The visit will be treated as on duty;
- (c) The incumbents shall draw their pay and allowances (where applicable) for the time stipulated in local currency and no part thereof should be drawn in foreign currency.
- (d) The Official will submit a report about this tour to the Ministry of Cultural Affairs within 15 days of his return.

03. The order is issued with the approval of the competent authority.

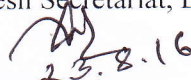

Vanesa Rodrigues
Senior Assistant Secretary
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Copy for kind information and necessary action (not in line with the seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
5. Ms. Aktari Mamtaz, Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
6. H.E. Ambassador, Embassy of the People's of Bangladesh, Seoul, Republic of Korea.
7. H.E. Ambassador, Embassy of the Republic of Korea, 4, Madani Avenue, Baridhara, Dhaka-1212.
8. Md. Altaf Hossain (Additional Secretary), Director General, Department of Archology, Dhaka.
9. PS to Hon'ble Minister, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
10. PS to Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
11. Accounts Officer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
12. Officer in-Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka.
13. Executive Director, Foreign Currency and Policy Division, Bangladesh Bank, Dhaka.
14. Director, Hazrat Shahjalal International Airport, Dhaka.
15. Deputy Secretary (Admin-2), Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
16. Assistant Programmer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.


23.8.16
Vanesa Rodrigues
Senior Assistant Secretary