

(To be replaced in the same date & number)  
Government of the People's Republic of Bangladesh  
Ministry of Cultural Affairs  
Bangladesh Secretariat, Dhaka.

Memo: 43.00.0000.117.24.29.15(Part-1)/267

30 May 2016

To: Chief Accounts Officer  
Ministry of Cultural Affairs  
3<sup>rd</sup> Phase, Segunbagicha, Dhaka.

Subject: Participation in the 'Art Festival' and inauguration of Bangladesh Art Gallery to be held on 03-05 June 2016 in Kolkata, India.

With reference to the subject mentioned above, the undersigned is directed to accord the administrative approval of the following delegation led by Hon'ble Minister, Ministry of Cultural Affairs to participate in the 'Art Festival' and inauguration of Bangladesh Art Gallery to be held on 03-05 June 2016 in Kolkata, India. Hon'ble Minister will depart Dhaka for Kolkata on 03 June 2016 and return from Kolkata on 05 June 2016. The delegation will depart Dhaka for Kolkata on 02 June 2016 and return from Kolkata on 06 June 2016 or proximate date depending on availability of the flight schedule.

02. It is mentioned that Mr. Mrinal Sircar (Passport No: DC6002539), spouse of the Secretary, Dhrubo Antor (Passport No: AF2760615) and Utal Antor (Passport No: AF0760596) sons of the Secretary and Ms. Jahanara Rahman (Passport No: AC6692795), spouse of the Additional Secretary will accompany them in this visit.

Sl No.	Name	Position in the Team	Passport Number
01.	Mr. Asaduzzaman Noor, MP Minister Ministry of Cultural Affairs, Government of the People's Republic of Bangladesh.	Team Leader	DC 9001287
02.	Ms. Aktari Mamtaz Secretary, Ministry of Cultural Affairs.	Member	DC 6002540
03.	Md. Mashiur Rahman Additional Secretary Ministry of Cultural Affairs.	Member	OC 3001954

02. The approval is accorded in line with the terms and conditions placed hereinafter:

- All expenses such as round trip air fare, accommodation cost, transit allowance, terminal charges and other expenses related to this visit will be borne by the Government of Bangladesh. All expenses related to this visit of Mr. Mrinal Sircar, Dhrubo Antor and Utal Antor and Additional Secretary's wife will be borne by the Secretary and Additional Secretary himself.
- The visit will be treated as on duty for the Government Official of the team;
- The incumbent shall draw their pay and allowances (where applicable) for the time stipulated in local currency and no part thereof should be drawn in foreign currency.

04. The order is issued with the approval of the competent authority.

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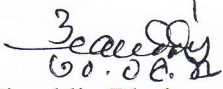
Md. Ziauddin Bhuiyan  
Assistant Secretary  
Phone: 9540190  
[culturaladviser1013@gmail.com](mailto:culturaladviser1013@gmail.com)

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Copy for kind information and necessary action to (not in line with the seniority) :

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
5. H.E. High Commissioner, High Commission of India, H-2, R-142, Gulshan-1, Dhaka-1212.
6. Md. Mashiur Rahman, Additional Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
7. Director General, Bangladesh Shilpakala Academy, Segunbagicha, Dhaka (with a request to assist the cultural team to get Note Verbale from Ministry of Foreign Affairs and Visa from Indian Embassy).
8. Director General, Department of Immigration and Passport, Dhaka.
9. Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Dhaka (With a request to issue note verbale/SAARC sticker in favour of the team members).
10. Executive Director, Foreign Currency and Policy Division, Bangladesh Bank, Dhaka.
11. PS to Hon'ble Minister, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
12. Director, Hazrat Shahjalal International Airport, Dhaka.
13. Deputy High Commissioner, Deputy High Commission for the people's Republic of Bangladesh in India, Kolkata.
14. Deputy Secretary (Admin-2), Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
15. PS to Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
16. Officer in-Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka.
17. Accounts Officer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.

  
Md. Ziauddin Bhuiyan  
Assistant Secretary