

Government of the People's Republic of Bangladesh
Ministry of Cultural Affairs
Section-06
Bangladesh Secretariat, Dhaka.
Website: www.moca.gov.bd

No : 43.00.0000.114.011.57.14- 111

Date : 06.01.2016

To : Chief Accounts Officer
Ministry of Cultural Affairs
3rd Phase, Segunbagicha, Dhaka.

Subject: Visit to India of Dr. Md. Shariful Islam, Deputy Keeper, Bangladesh National Museum.

The undersigned is directed to convey the administrative approval of Dr. Shariful Islam, Deputy Keeper, Bangladesh National Museum to visit India on 04 to 18 January 2016 or Starting from the date of journey for 15 (Fifteen) Days.

2. The approval is accorded in line with the terms and conditions placed hereinafter ;
 - (a) All the expenses of this Programme will borne by himself.
 - (b) The period of the visit shall be deemed to be on leave.
 - (c) The official will draw his pay and allowances for the time stipulated in local currency and on part there of should be drawn in foreign currency.
 - (d) The official shall not allowed to stay abroad more than the period approved by the authority, excluding the time spent in the journey.
3. The order is issued with the approval of the competent authority.

Suraiya Khan
Suraiya Khan
Senior Assistant Secretary
Phone : 9515517

No : 43.00.0000.114.011.57.14- 111

Date : 06.01.2016

Copy for kind information and necessary action (not as per seniority) :

01. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka (With a request to issue Note Verbale in favour of the said official).
02. H.E. The High Commissioner of India in Dhaka, House # 2, Road # 142, Gulshan # 1, Dhaka.
03. The High Commissioner of the People's Republic of Bangladesh in India, EP-39, Dr. S. Radhakrishnan Marg, Chanakyapuri, New Delhi-100021.
04. Director General, Bangladesh National Museum, Shahabgh, Dhaka.
05. Director General, Department of Immigration & Passport, Dhaka.
06. Executive Director, Foreign Currency & Policy Division, Bangladesh Bank, Dhaka.
07. Director, Hazrat Shahzalal International Airport, Kurmitola, Dhaka.
08. PS to Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
09. Officer-in-charge, Immigration, Hazrat Shahzalal International Airport, Dhaka.
10. Dr. Md. Shariful Islam, Deputy Keeper, Bangladesh National Museum, Shahabagh, Dhaka.
11. Assistant programmer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
12. Office File/Copy.

Suraiya Khan
Suraiya Khan
Senior Assistant Secretary