

Government of the People's Republic of Bangladesh

Ministry of Cultural Affairs  
Administration-2 Section  
Bangladesh Secretariat, Dhaka.  
www.moca.gov.bd

Memo: 43.00.0000.112.18.358.17. 964


Date: 06.12.2017

Notification

Ms. Saima Yunus Sharmin (6349), Deputy Secretary (Passport No. OC3072857), Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka has been granted rest and recreation leave as earned leave (ex-Bangladesh) for traveling to India for 15 days from 06-12-2017 to 20-12-2017 or from the date of commencement of leave. This leave is granted under the following terms and conditions:

- a) She will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
- b) All the related expenses of the travel will be borne by her;
- c) The Provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval;
- d) She will not be allowed to stay abroad more than the approved period;

By ordered of the President

  
06.12.2017  
Hasna Jahan Khanam  
Deputy Secretary  
Phone: 9515518  
e-mail: ds\_admin2@moca.gov.bd

Memo: 43.00.0000.112.18.358.17. 964 (17)

Date: 06.12.2017

Copy for kind information and necessary action to (not in line with the seniority):

1. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
2. H.E. High Commissioner, High Commission of India, Dhaka/High Commission for Bangladesh in India.
3. Additional Secretary (Cultural Heritage), Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
4. Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Dhaka (with a request to issue letter of introduction in favour of Ms. Saima Yunus Sharmin (6349), Deputy Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka).
5. Joint Secretary (Admin), Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
6. PS to Hon'ble Minister, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
7. Ms. Saima Yunus Sharmin (6349), Deputy Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
8. Chief Accounts Officer, Ministry of Cultural Affairs, 3<sup>rd</sup> Phase, Segunbagicha, Dhaka.
9. PS to Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
10. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Land Port, Benapol, Jessore/Burimari, Lalmonirhat/Darshana, Chuadanga/Hilli, Dinajpur.
11. Accounts Officer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
- ✓ 12. Assistant Programmer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka (with a request to publish the notification at MOCA website).
13. Office copy.