

Government of the People's Republic of Bangladesh
Ministry of Cultural Affairs
Section-7
Bangladesh Secretariat, Dhaka.

Memo No:43.00.0000.116.31.2.2014.33

Date: 23.01.2018

To : Chief Accounts Officer
Ministry of Cultural Affairs
3rd Phase, Segunbagicha, Dhaka.

Subject: Sanction of ex-Bangladesh leave in favor of Mr. Md. Shawkat Farooque (ID 7662), Director, Bangladesh Shilpakala Academy, Dhaka, Bangladesh.

With reference to the subject mentioned above the undersigned is directed to accord the administrative approval of ex-Bangladesh leave in favor of Mr. Md. Shawkat Farooque (ID 7662), Director, Bangladesh Shilpakala Academy, Dhaka for visiting the historical places of Thailand from 28 January to 03 February 2018 or 7 days from the day of commencement of the leave.

02. The approval is accorded in line with the terms and conditions placed hereinafter:

- (a) All expenses in this regards will be borne by Mr. Md. Shawkat Farooque himself. There will be no financial involvement of the Government of Bangladesh of this visit.
- (b) The visit will be treated as ex-Bangladesh leave (personal).
- (c) The incumbent shall draw his pay and allowances for the time stipulated in local currency and no part thereof should be drawn in foreign currency.
- (d) Overstay will not be permitted.
- (e) After return he will submit joining report to his authority.

sd/-

G. M. Rafiqul Islam
Deputy Secretary

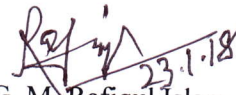
Phone: +88-02-9540290

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Copy forwarded for kind information and necessary action to:

1. Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. Ambassador, Royal Thai Embassy, 18&20, Madani Avenue, Baridhara, Dhaka.
3. H.E. Ambassador, Embassy of the Peoples Republic of Bangladesh, in Thailand.
4. Director General, Bangladesh Shilpakala Academy, Segunbagicha, Dhaka.
5. Director General, Immigration and Passport, Agargaon, Dhaka.
6. Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Dhaka (With a request to issue Note Verbal in favour of the Officer).
7. Director, Hazrat Shahjalal International Airport, Dhaka.
8. P.S to the Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
9. Mr. Md. Shawkat Farooque, Director, Bangladesh Shilpakala Academy, Segunbagicha, Dhaka.
10. Mr. Ratan Chandra Paul, Assistant Programmer, Ministry of Cultural Affairs, Dhaka.


G. M. Rafiqul Islam
Deputy Secretary