

Government of the People's Republic of Bangladesh  
Ministry of Cultural Affairs  
Bangladesh Secretariat, Dhaka.

Memo: 43.00.0000.117.24.053.2017- 138

11 March 2018

To: Chief Accounts Officer  
Ministry of Cultural Affairs  
3<sup>rd</sup> Phase, Segunbagicha, Dhaka.


Subject : Participation in the 'Asian Trade Food Fair and Cultural Show 2018' to be held during 17-18 March 2018 at Florida, United States of America and '5<sup>th</sup> Bangabandhu Boi Mela 2018' to be held during 16-18 March 2018 at London, United Kingdom.

With reference to the subject mentioned above, the undersigned is directed to accord the administrative approval to Mr. Asaduzzaman Noor, MP, Hon'ble Minister, Ministry of Cultural Affairs (Passport no – DC 5003438) to participate in the 'Asian Trade Food Fair and Cultural Show 2018' to be held during 17-18 March 2018 at Florida, United States of America and '5<sup>th</sup> Bangabandhu Boi Mela 2018' to be held during 16-18 March 2018 at London, United Kingdom. Hon'ble Minister will depart Dhaka for Florida, United States of America on 14 March 2018 and will depart Florida, United States of America on 18 March 2018 for London, United Kingdom. He will return from London, United Kingdom on 22 March 2018 or proximate date depending on availability of the flight schedule.

02. The approval is accorded in line with the terms and conditions placed hereinafter:

- (a) Expenses of round trip air fare for the Hon'ble Minister will be provided by the organizing authority. Hotel accomodation for the Hon'ble Minister from 14-17 March 2018 in Florida, United States of America will be provided by the organizing authority.
- (b) Hotel accomodation for the Hon'ble Minister from 18-21 March 2018 in London, United Kingdom, cash allowances, transit allowances, terminal charges and other expenses related to this visit will be borne by the Government of Bangladesh;
- (c) The visit will be treated as on duty.

03. The order is issued with the approval of the competent authority.

  
11-3-18  
Vanesa Rodrigues  
Senior Assistant Secretary  
Phone: 9511071  
[sas5@moca.gov.bd](mailto:sas5@moca.gov.bd)

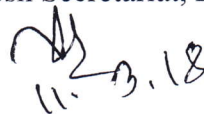
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Copy for kind information and necessary action to (not in line with the seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
4. H.E. Ambassador Extraordinary and Plenipotentiary, Embassy of the United States of America, Madani Avenue, Baridhara, Dhaka.
5. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Washington, DC. United States of America.

6. H.E. High commissioner, British High commission, United Nations Road, Baridhara, Dhaka.
7. H.E. High commissioner, High commission of the the People`s Republic of Bangladesh, UK.
8. Director General, Department of Immigration and Passport, Dhaka.
9. Director General, Consular and Welfare Wing, Minisry of Foreign Affairs, Dhaka (With a request to issue Note Verbale in favour of the Hon`ble Minister).
10. Deputy Secretary (Budget), Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
11. Executive Director, Foreign Currency and Policy Division, Bangladesh Bank, Dhaka.
12. PS to Hon`ble Minister, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
13. Director, Hazrat Shahjalal International Airport, Dhaka.
14. Senior Assistant Secretary and DDO, Ministry of Cultural Affairs, Dhaka.
15. PS to Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
16. Officer in-Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka.
17. Accounts Officer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
- ✓ 18. Assistant Programmer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.

  
11.3.18

Vanesa Rodrigues  
Senior Assistant Secretary

6. H.E. High commissioner, British High commission, United Nations Road, Baridhara, Dhaka.
7. H.E. High commissioner, High commission of the the People`s Republic of Bangladesh, UK.
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