

(To be replaced in the same date & number)
Government of the People's Republic of Bangladesh
Ministry of Cultural Affairs
Bangladesh Secretariat, Dhaka.

Memo: 43.00.0000.117.24.036.15- 366

04 June 2017

To: Chief Accounts Officer
Ministry of Cultural Affairs
3rd Phase, Segunbagicha, Dhaka.

Subject : Participation in the cultural programme during 5 to 8 July 2017 in Singapore.

With reference to the subject mentioned above, the undersigned is directed to accord the administrative approval of the following cultural troupe to participate in a Cultural Programme to be held during 5 to 8 July 2017 in Singapore. The cultural troupe will leave Dhaka for Singapore on 4 July 2017 and return from Singapore on 9 July 2017 or proximate date depending on availability of the flight schedule.

SI No.	Name	Position in the Team	Passport No.
01.	Md. Faizur Rahman Faruqui Joint Secretary Ministry of Cultural Affairs.	Team Leader	OC 0180715
02.	Md. Abdul Mannan Ilias Joint Secretary Ministry of Cultural Affairs	Member	OC 1168893
03.	Ms. Vanesa Rodrigues Senior Assistant Secretary Ministry of Cultural Affairs	Member	OC 7153671
04.	Dinat Munni	Vocal Artist	AF 6627468
05.	Mohammad Parvez Sazzad	Vocal Artist	AE 6389741
06.	Shokomal Eftakher Kakon	Dance Artist	BN 0629697
07.	Snata Shahrin	Dance Artist	BB 0531366
08.	Laila Yesmin Labonno	Dance Artist	AC 1717354
09.	Naimuz Enam Naim	Dance Artist	BJ 0092396
10.	Imon Ahmed	Dance Artist	AC 0753654
11.	Ruhi Afsana Dipti	Dance Artist	AF 0340101
12.	Sakil Mohammad Sabir Uddin Musician, Bangladesh Betar	Musician (Guitar)	BA 0767797
13.	Md Nuraalam Shojib	Musician (Keyboard)	BE 0021982
14.	Md Hasan Ali Musician, Bangladesh Betar	Musician (Flute)	BL 0111829
15.	Md. Alamgir Hossain	Musician (Actopad)	BF 0992298)
16.	Mohammad Siful Hassan Milon	Coordinator	BP 0333998

02. The approval is accorded in line with the terms and conditions placed hereinafter:
- Expenses of round trip air fare, comprehensive allowance, transit allowances and terminal charges will be borne by the Government of Bangladesh;
 - The visit will be treated as on duty;
 - The official shall draw their pay and allowances (where applicable) for the period on tour in local currency and no part thereof should be drawn in foreign currency.
 - The team leader will submit a report about this tour to the Ministry of Cultural Affairs within 7 days of his return.
03. The order is issued with the approval of the competent authority.


Vanesa Rodrigues
Senior Assistant Secretary
Phone: 9546153
sas5@moca.gov.bd

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Copy for kind information and necessary action to (not in line with the seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3. H.E. High Commissioner, High Commission for the People's Republic of Bangladesh, in Singapore.
4. H.E. High Commissioner, High Commission for the People's of Singapore, House-15, Road-68/A, Gulshan-2, Dhaka-1212.
5. Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Dhaka (With a request to issue note verbale in favour of team member).
6. Director General, Bangladesh Shilpakala Academy, Segunbagicha, Dhaka (with a request to assist in issuing Note Verbal in favour of team member from Ministry of Foreign Affairs and Visa from Singapore High Commission).
7. Director General, Department of Immigration and Passport, Dhaka.
8. Director General, Bangladesh Betar, Shahbagh, Dhaka.
9. Md. Faizur Rahman Faruqui, Joint Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
10. Md. Abdul Mannan Ilias, Joint Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
11. Director, Hazrat Shahjalal International Airport, Dhaka.ss
12. Executive Director, Foreign Currency and Policy Division, Bangladesh Bank, Dhaka.
13. PS to Hon'ble Minister, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
14. Officer in-Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka.
15. Ms. Vanesa Rodrigues, Senior Assistant Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
16. PS to Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
17. Dinat Munni, Vocal Artist, Bangladesh Shilpakala Academy, Segunbagicha, Dhaka.
18. Mohammad Parvez Sazzad, Vocal Artist, Bangladesh Shilpakala Academy, Dhaka.
19. Shokomal Eftakher Kakon, Dance Artist, Bangladesh Shilpakala Academy, Dhaka.
20. Snata Shahrin, Dance Artist, Bangladesh Shilpakala Academy, Segunbagicha, Dhaka.
21. Laila Yesmin Labonno, Dance Artist, Bangladesh Shilpakala Academy, Dhaka.
22. Naimuz Enam Naim, Dance Artist, Bangladesh Shilpakala Academy, Dhaka.
23. Imon Ahmed, Dance Artist, Bangladesh Shilpakala Academy, Segunbagicha, Dhaka.
24. Ruhi Afsana Dipti, Dance Artist, Bangladesh Shilpakala Academy, Segunbagicha, Dhaka.
25. Sakil Mohammad Sabir Uddin, Musician (Guitar), Bangladesh Betar, Dhaka.
26. Md Nuraalam Shojib, Musician (Keyboard), Bangladesh Shilpakala Academy, Dhaka.
27. Md Hasan Ali, Musician (Flute), Musician, Bangladesh Betar, Dhaka.
28. Mohammad Saiful Hasan Milon, Coordinator, Bangladesh Shilpakala Academy, Dhaka.
29. Md. Alamgir Hossain, Musician (Actopad), Bangladesh Shilpakala Academy, Dhaka.
30. Accounts Officer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
31. Assistant Programmer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.


29.6.17

Vanesa Rodrigues
Senior Assistant Secretary