

Government of the People's Republic of Bangladesh
Ministry of Cultural Affairs
Section-7
Bangladesh Secretariat, Dhaka.

Memo No:43.00.0000.116.08.015.17.451

Date:12.10.2017

To : Chief Accounts Officer
Ministry of Cultural Affairs
3rd Phase, Segunbagicha, Dhaka.

Subject: Sanction of ex-Bangladesh leave in favor of Mr. Hasan Mahmud, Cultural Officer, Bangladesh Shilpakala Academy, Dhaka, Bangladesh.

With reference to the subject mentioned above the undersigned is directed to accord the administrative approval of ex-Bangladesh leave in favor of Mr. Hasan Mahmud, Cultural Officer, Bangladesh Shilpakala Academy, Dhaka from 12-22 October 2017 for participation in the International Youth Festival organized in Russia.

The approval is accorded in line with the terms and conditions placed hereinafter:

- (a) Roundtrip air fair will be borne by Hasan Mahmud himself and local hospitality will be borne by inviting authorities of Russia. There will be no financial involvement of the Government of Bangladesh in this visit.
- (b) The visit will be treated as ex-Bangladesh leave (personal) and that leave should be adjusted by earned in future.
- (c) The incumbent shall draw his pay and allowances for the time stipulated in local currency and no part thereof should be drawn in foreign currency.
- (d) Overstay will not be permitted.
- (e) After return he will submit joining report to his authority.

sd/-

G. M. Rafiqul Islam
Deputy Secretary
Phone: +88-02-9553187

Date: 12.10.2017

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Copy forwarded for kind information and necessary action to:

1. Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. Ambassdor, Embassy of the Russian Federation, House-5(NE)L, Road-83, Gulshan-2, Dhaka.
3. H.E. Ambassdor, Embassy of the Peoples Republic of Bangladesh, in Russian Federation.
4. Director General, Bangladesh Shilpakala Academy, Segunbagicha, Dhaka.
6. Director General, Immigration and Passport, Agargaon, Dhaka.
7. Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Dhaka (With a request to issue Note Verbal in favour of the Officer).
8. Director, Hazrat Shahjalal International Airport, Dhaka.
9. P.S to the Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
- ✓ 10. Mr. Ratan Chandra Paul, Assistant Programmer, Ministry of Cultural Affairs, Dhaka.
11. Mr. Hasan Mahmud, Cultural Officer, Bangladesh Shilpakala Academy, Segunbagicha, Dhaka.

G. M. Rafiqul Islam
Deputy Secretary

12.10.17