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Govt. of the People's Republic of Bangladesh Ministry of Cultural Affairs Bangladesh Secretariat, Dhaka (www.moca.gov.bd)

Memo: 43.00.0000.113.24.043.17

31 October 2017

To:

Chief Accounts Officer Ministry of Cultural Affairs AGB Bhaban, 3rd Phase Segunbagicha, Dhaka.

Subject: Participation in the official visit to the Bangladesh Bhaban at Bishwa Bharati University in Shanti Niketan, West Bengal, Kolkata, India from 07-11-2017 to 10-11-2017.

The undersigned is directed to convey Government's approval to the following officials/members for visiting 'Bangladesh Bhaban at Bishwa Bharati University in Shanti Niketan' in West Bengal, Kolkata, India from 07-11-2017 to 10-11-2017 (excluding travel and transit time):

SI.	Name of Delegate/ officer	Desination	Passport No	Place of posting
1	Md. Ibraheem Hosein Khan	Secretary	DC 4004050	Ministry of Cultural Affairs, Dhaka.
2	Ashish Kumar Sarker	Director General	OC 7159653	Department Of Public Library, Dhaka.
3	Faizul Latif Chowdhury	Director General	OC 5131770	Bangladesh National Museum
4	Md. Abdul Mannan Ilias	Joint Secretary	OC 1168893	Ministry of Cultural Affairs, Dhaka.
5	Md Belayet Hossain Talukder	Joint Secretary	OC 5142725	Ministry of Education. Dhaka.
5	Ehsan Khan	Architect	BF 0251564	Dhaka.
7	Tarik Sujat	Architect	BM 0087036	Director, Desh T.V, Dhaka.
8	Kiriti Ranjan Biswas	Artist	AF 5427144	281/West Dhanmundhi, Dhaka.

- 02. This approval is accorded on the following terms and conditions:
 - a. The approved period of the visit will be treated as on duty for the government oficials;
 - b. They will draw their pay and allowances in local currency; no part of it should be drawn in foreign currency;
 - c. The expenses as round trip air fare, transit and terminal allowances, pocket money, hotel fare in connection with the travel will be borne by the Ministry of Cultural Affairs under the head 'Cultural Agreement implementation code-3-3405-3985-5901'.
 - d. They will not be allowed to stay abroad more than the approved period.
 - 03. This order is issued with the approval of the competent authority.

Senior Assistant Secretary Phone: 9546360

Copy forwarded for kind information and necessary action to (not according to seniority):

- 1. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka.
- 2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Secretary, Security Services Division, Ministry of Home Affairs, Dhaka.
- Secretary, Security Services Division, Ministry of Home Affairs, Dhaka.
 Secretary, Ministry of Foreign Affairs, Dhaka (with the request to issue note verbal).
 H.E. High Commissioner, High Commission of India in Bangladesh Baridhara, Dhaka.
 H.E. High Commissioner, High Commission of Bangladesh in India.
 Md. Ibraheem Hosein Khan, Secretary, Ministry of Cultural Affairs, Dhaka
- Md. Ibraheem Hosein Khan, Secretary, Ministry of Cultural Affairs, Dhaka.
- 8. Director General, Dept. of Immigration and Passport, Dhaka.
- 9. Director General, Dept of Public Library, Dhaka.
- 10. Director General, Bangladesh National Museum, Dhaka.
- 11. Md. Abdul Mannan Ilias, Joint Secretary, Ministry of Cultural Affairs, Dhaka.
- 12. Md. Belayet Hosain Talukder, Joint Secretary, Secondary & Higher Education Division, Ministry of Education,
- 13. Deputy High Commissioner, Kolkata, India.
- 14. Ehsan Khan, Architect, Dhaka
- 15. Tariq Sujith, Architect, Director, Desh TV, Dhaka.
- 16. Kiriti Ranjan Biswas, 281/West Dhanmundhi, Dhaka.
- 17. Director, Hazrat Shahjalal International Airport, Dhaka.
- 18. Senior Assistant Secretary, Section-5, Ministry of Cultural Affairs, Dhaka.
- 19. PS to Secretary, Ministry of Cultural Affairs, Dhaka.
- 20. Accounts Officer, Ministry of Cultural Affairs, Dhaka.
- 1. Asst. Programmer, Ministry of Cultural Affairs, Dhaka.
- 22. Office Copy.

Senior Assistant Secretary