

Government of the People's Republic of Bangladesh
Ministry of Cultural Affairs
Bangladesh Secretariat, Dhaka.

No. 43.00.0000.117.24.007.15- 540

21 August 2017

To: Chief Accounts Officer
Ministry of Cultural Affairs
3rd Phase, Segunbagicha, Dhaka.

Subject: Participation in the SAARC Regional Conference on Buddhist Cultural Trails to be held from 26-28 August 2017 in Sri Lanka.

With reference to the subject mentioned above, the undersigned is directed to accord the administrative approval of the following team to participate in the SAARC Regional Conference on Buddhist Cultural Trails to be held from 26-28 August 2017 in Sri Lanka. The team will depart Dhaka for Sri Lanka on 25 August 2017 and return from Sri Lanka on 29 August 2017 or proximate date depending on availability of the flight schedule :

SL.	Name	Position in the Team	Passport No.
1.	Md. Altaf Hossain Director General (Additional Secretary) Department of Archaeology, Dhaka	Team Leader	OC 3131994
2.	Md. Shawkat Nabi Secretary (Joint Secretary), Bangladesh National Museum, Shahabag, Dhaka	Member	OC 1180930
3.	Dr. Biman Chandra Barua Professor and Chairman Department of Pali and Buddhist Studies, University of Dhaka.	Member	BP 0337841
4.	Ms Surayya Akhtar Jahan Cultural Adviser (Deputy Secretary), Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.	Member	OC 6041306

02. The approval is accorded in line with the terms and conditions mentioned hereinafter:

- (a) Local hospitality and local transport will be borne by the SAARC Cultural Centre. Round trip air fare, pocket money, transit allowances, terminal charges and Visa fee for this visit will be borne by the Government of Bangladesh.
- (b) The period of the visit shall be deemed to be on duty;
- (c) The incumbent shall draw their pay and allowances (where applicable) for the time stipulated in local currency and no part thereof should be drawn in foreign currency.
- (d) The team leader will submit a report about this tour to the Ministry of Cultural Affairs within 7(seven) days of his return.

03. This order is issued and circulated with the approval of the concerned authority.

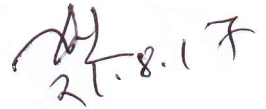

21.8.17
Vanesa Rodrigues
Senior Assistant Secretary
Phone: 9540190
sas5@moca.gov.bd

No. 43.00.0000.117.24.007.15-590

21 August 2017

Copy forwarded to for kind information and necessary action (not in line with the seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka. (With a request to issue Note Verbale in favour of the Team Members).
3. H.E. High Commissioner, High Commission of the Democratic Socialist Republic of Sri Lanka, House # 4A, Road #113, Gulshan Model Town, Dhaka-1212.
4. H.E. High Commissioner, High Commission for the People's Republic of Bangladesh, 65, Ward Place, Colombo 7, Sri Lanka.
5. Md. Altaf Hossain, Director General (Additional Secretary), Department of Archaeology, Dhaka.
6. Md. Shawkat Nabi, Secretary (Joint Secretary), Bangladesh National Museum, Shahabag, Dhaka
7. Dr. Biman Chandra Barua, Professor and Chairman, Department of Pali and Buddhist Studies, University of Dhaka.
8. Ms Surayya Akhtar Jahan, Cultural Adviser (Deputy Secretary), Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
9. Director General, Department of Immigration & Passport, Dhaka.
10. PS to Hon'ble Minister, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
11. Managing Director, Foreign Currency & Policy Division, Bangladesh Bank, Dhaka.
12. Director, Hazrat Shahjalal International Airport, Dhaka.
13. Officer in-charge (Immigration), Hazrat Shahjalal International Airport, Dhaka.
14. Accounts Officer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
15. Assisnat Programmer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.


21.8.17

Vanesa Rodrigues
Senior Assistant Secretary