

Govt. of the People's Republic of Bangladesh
Ministry of Cultural Affairs
Bangladesh Secretariat, Dhaka
(www.moca.gov.bd)

Memo: 43.00.0000.113.24.043.17

31 October 2017

To: Chief Accounts Officer
Ministry of Cultural Affairs
3rd Phase, Segunbagicha, Dhaka.

Subject: Participation in the officials to visit the Bangladesh Bhaban at Bishwa Bharati University in Shanti Niketan, West Bengal, kolkata, India from 07-11-2017 to 10-11-2017.

The undersigned is directed to convey Government's approval to the following officials/Member for visit 'Bangladesh Bhaban at Bishwa Bharati University in Shanti Niketan' in West Bengal, Kolkata, India from 07-11-2017 to 10-11-2017 (excluding travel and transit time):

Sl.	Name of Delegate/ officer	Desination	Passport No	Place of posting
1	Md. Ibraheem Hosein Khan	Secretary	DC 4004050	Ministry of Cultural Affairs, Dhaka.
2	Ashish Kumar Sarker	Director General	OC 7159653	Department Of Public Libraries, Dhaka.
3	Faizul Latif Chowdhury	Director General	OC 5131770	Bangladesh National Museum
4	Md. Abdul Mannan Ilias	Joint Secretary	OC 1168893	Ministry of Cultural Affairs, Dhaka.
5	Md Belayet Hossain Talukder	Joint Secretary	OC 5142725	Ministry of Education, Dhaka.
6	Ehsan Khan	Architect	BF 0251564	Dhaka.
7	Tarik Sujat	Architect	BM 0087036	Director, Desh T.V, Dhaka.
8	Kiriti Ranjan Biswas	Artist	AF 5427144	281/West Dhanmundhi, Dhaka.

02. This approval is accorded on the following terms and conditions:
- The approved period of the visit will be treated as on duty for the government officials;
 - They will draw their pay and allowances in local currency; no part of it should be drawn in foreign currency;
 - The expenses as Round trip air fare, transit and terminal allowances, pocket money, hotel fare) in connection with the travel will be borne by the Ministry of Cultural Affairs the head entitled 'Cultural Agreement implementation code-3-3405-3985-5901'.
 - They will not be allowed to stay abroad more than the approved period.

03. This order is issued with the approval of the competent authority.

Sd/
(Sania Akhter)
Senior Assistant Secretary
Phone: 9546360

No: 43.00.0000.113.24.043.17/117

dated: 31.10.2017

Copy forwarded for kind information and necessary action to (not according to seniority):

- Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka.
- Secretary, Security Services Division, Ministry of Home Affairs, Dhaka.
- Secretary, Ministry of Foreign Affairs, Dhaka (with a request to issue note verbale).
- H.E. Ambassador, Embassy of India in Bangladesh Baridhara, Dhaka.
- H.E. Ambassador, Embassy of Bangladesh in India.
- Md. Ibraheem Hosein Khan, Secretary, , Ministry of cultural Affairs, Dhaka.
- Director General, Dept. Of Immigration and Passport, Dhaka.
- Director General, Of Public Libraries, Dhaka., Dhaka.
- Director General, National Museum, Dhaka.
- Deputy High commissioner, kolkata, India.
- Md. Abdul Mannan Ilias, Joint Secretary, Ministry of cultural Affairs, Dhaka.
- Md. Belayet Hosain Talukder, Joint Secretary, Ministry of Education, Dhaka.
- Ehsan Khan, Architectural Consultant

14. Kiriti Ranjan Biswas, 281/West Dhanmundhi, Dhaka.
15. Director, Hazrat Shahjalal International Airport, Dhaka.
16. Chief Accounts Officer, Ministry of Cultural Affairs, Segunbagicha, Dhaka.
17. Senior Assistant Secretary, Section-5, Ministry of Cultural Affairs, Dhaka.
18. PS to Secretary, Ministry of Cultural Affairs, Dhaka.
19. Accounts Officer, Ministry of Cultural Affairs, Dhaka.
20. Asst. Programmer, Ministry of Cultural Affairs, Dhaka.
21. Office Copy.


(Sania Akhter)
Senior Assistant Secretary