

Government of the People's Republic of Bangladesh
Ministry of Cultural Affairs
Section-7
Bangladesh Secretariat, Dhaka.

Memo No:43.00.0000.116.08.015.17(Part).453

Date:12.10.2017

To : Chief Accounts Officer
Ministry of Cultural Affairs
3rd Phase, Segunbagicha, Dhaka.

Subject: Sanction of ex-Bangladesh leave in favor of Mrs. Jannatul Ferdous Keya, Instructor, Bangladesh Shilpakala Academy, Dhaka, Bangladesh.

With reference to the subject mentioned above the undersigned is directed to accord the administrative approval of ex-Bangladesh leave in favor of Mrs. Jannatul Ferdous Keya, Instructor, Bangladesh Shilpakala Academy, Dhaka from 29 October to 01 November 2017 to receive the first place award of "Marriage festival" organized by the Prothom Alo and Sun silk in Thailand.

02. The approval is accorded in line with the terms and conditions placed hereinafter:

- (a) All expenses in this regards will be borne by organizing authorities. There will be no financial involvement of the Government of Bangladesh in this visit.
- (b) The visit will be treated as ex-Bangladesh leave (personal) and that leave should be adjusted by earned in future.
- (c) The incumbent shall draw her pay and allowances for the time stipulated in local currency and no part thereof should be drawn in foreign currency.
- (d) Overstay will not be permitted.
- (e) After return she will submit joining report to her authority.

sd/-

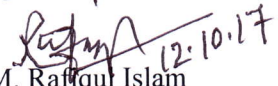
G. M. Rafiqul Islam
Deputy Secretary
Phone: +88-02-9553187

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Copy forwarded for kind information and necessary action to:

1. Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. Ambassador, Royal Thai Embassy, 18&20, Madani Avenue, Baridhara, Dhaka.
3. H.E. Ambassador, Embassy of rht Peoples Republic of Bangladesh, in Thailand.
4. Director General, Bangladesh Shilpakala Academy, Segunbagicha, Dhaka.
6. Director General, Immigration and Passport, Agargaon, Dhaka.
7. Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Dhaka (With a request to issue Note Verbal in favour of the Officer).
8. Director, Hazrat Shahjalal International Airport, Dhaka.
9. P.S to the Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
- ✓ 10. Mr. Ratan Chandra Paul, Assistant Programmer, Ministry of Cultural Affairs, Dhaka.
11. Mrs. Jannatul Ferdous Keya, Instructor, Bangladesh Shilpakala Academy, Segunbagicha, Dhaka.


G. M. Rafiqul Islam
Deputy Secretary