

Government of the People's Republic of Bangladesh
Ministry of Cultural Affairs
Section-06
Bangladesh Secretariat, Dhaka.
Website:www.moca.gov.bd

No.43.00.0000.114.011.145.15- 507

Date: 10 October 2017

To
Chief Accounts Officer
Ministry of Cultural Affairs
3rd Phase, Segunbagicha, Dhaka.

Subject: One month training in France from 1st November to 30th November 2017.

The undersigned is directed to convey the sanction of the administrative approval of Mr. A K M Syfur Rahman Assistant Director, Department of Archaeology to participate in one month training in France on Excavation and Documentation from 1st November to 30th November 2017.

2. The approval is accorded in line with the terms and conditions placed hereinafter :
 - (a) All the expenses of this programme will be borne by the organizing authority.
 - (b) The period of the visit shall be deemed to be on duty.
 - (c) The official will draw his salary and allowances for the time stipulated in local currency and no part thereof should be drawn in foreign currency.
 - (d) The official shall not be allowed to stay abroad more than the approved period excluding the travel time.
 - (e) The nominated official will submit a report after his return.
3. The official will leave Dhaka for Paris on 31st October 2017 and return on 1st December 2017 or proximate time depending on availability of the flight schedule.
4. The order is issued with the approval of the competent authority.

Sd./-

Ashim Kumar Dey
Deputy Secretary
Phone : 9515517

No.43.00.0000.114.011.145.15- 507

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Copy forwarded to for kind information and necessary action (not in line with the seniority) :

01. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka. (With a request to issue Note Verbale in favour of the said official).
02. The High Commissioner of the People's Republic of Bangladesh in France, Paris. 109,Avenue Henri Martin, 75016 Paris, France.
03. H.E. The Ambassador, Embassy of France in Bangladesh, House # 18, Road # 108, Gulshan, Dhaka-1212.
04. Mr. Md. Altaf Hossain, Director General, Department of Archaeology, Agargaon, Dhaka.
06. Director General, Department of Immigration & Passport, Dhaka.
07. Executive Director, Foreign Currency & Policy Division, Bangladesh Bank, Dhaka.
08. Director, Hazrat Shahzalal International Airport, Kurmitola, Dhaka.
09. PS to Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
10. Officer-in-charge, Immigration, Hazrat Shahzalal International Airport, Dhaka.
- ✓ 11. Assistant programmer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka (To upload in the official website of MOCA).
12. Mr. A K M Syfur Rahman, Assistant Director, Department of Archaeology, Khulna Regional Office, Khulna.
13. Office File/Copy.

Ashim Kumar Dey
10/10/17

Ashim Kumar Dey
Deputy Secretary