

Government of the People's Republic of Bangladesh
Ministry of Cultural Affairs
Bangladesh Secretariat, Dhaka

Memo: 43.00.0000.117.24.015.15. 702

26 November 2018

From: Vanesa Rodrigues
Deputy Secretary

To: Chief Accounts Officer
Ministry of Cultural Affairs
3rd Phase, Segunbagicha, Dhaka.

Subject: Approval for Participation in 'SAARC Artist Camp 2018' to be held during 04-06 December 2018 in Colombo, Sri Lanka.

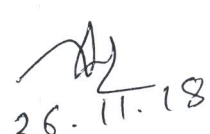
The undersigned is directed to convey government's approval to the following team for participating in 'SAARC Artist Camp 2018' to be held during 04-06 December 2018 in Colombo, Sri Lanka.

SI No.	Name	Position in the Team	Passport No.
01.	Ashraful Alam	Team Leader and Artist	BT 0609671
02.	Samina Nafies	Artist	BQ 0062100
03.	Sushanta Kumar Adhikary	Artist	BE 0350069
04.	Md Harun Ar Rashid	Artist	BK 0097366
05.	Najmun Nahar	Artist	BJ 0281696
06.	Mohammad Shamsul Haque	Deputy team leader	OC8108151

02. The Terms and Conditions:

- (a) Local hospitality will be borne by SAARC Cultural Centre. Round trip airfare, pocket money, transit allowances, terminal charges and other expenses for this visit will be borne by the Government of Bangladesh;
- (b) The period to be spent for this visit including transit will be treated as on duty for the Government Officials.
- (c) The officials shall draw their pay and allowances (where applicable) for the time stipulated in local currency and no part thereof should be drawn in foreign currency;
- (d) Team leader will submit a report with photographs about this tour to the Ministry of Cultural Affairs within 7(Seven) days of his return.
- (e) The team will leave Dhaka for Sri Lanka on 3 December 2018 and will leave Sri Lanka on 7 December 2018 (excluding travel time).
- (f) Ms. Raisa Turani (Passport number BM 0848327) wife of Ashraful Alam and Aurora Ashraf (Passport number BM 0848365) daughter of Ashraful Alam will accompany him during the visit at their own cost.

03. This order is issued with the approval of the competent authority.

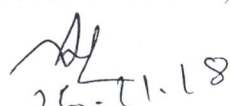

26.11.18
Vanesa Rodrigues
Deputy Secretary,
Phone: 9511071
sas5@moca.gov.bd

Memo: 43.00.0000.117.24.015.15. 702

26 November 2018

Copy for kind information and necessary action to (not in line with the seniority):

1. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
2. H.E. High Commissioner, High Commission of Sri Lanka, House 10, Road-62, Gulshan 2, Dhaka-1212.
3. H.E. High Commissioner, High Commission for the People's Republic of Bangladesh, Colombo.
4. Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Dhaka. (With a request to issue Note Verbale in favour of the team members).
5. Director General, Bangladesh Shilpakala Academy, Segunbagicha, Dhaka (with a request to assist in getting Note Verbale from Ministry of Foreign Affairs and Visa from High Commission of Sri Lanka in Dhaka in favour of the team members).
6. Director General, Department of Immigration and Passport, Dhaka.
7. Director, Hazrat Shahjalal International Airport, Dhaka.ss
8. Executive Director, Foreign Currency and Policy Division, Bangladesh Bank, Dhaka.
9. PS to Hon'ble Minister, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
10. Ashraful Alam, Director, Bangladesh Shilpakala Academy, Segunbagicha, Dhaka.
11. PS to Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
12. Deputy Secretary & DDO, Ministry of Cultural Affairs, Bangladesh Secretariate, Dhaka.
13. Officer in-Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka.
14. Mohammad Shamsul Haque, Chief Accounts Officer, Ministry of Cultural Affairs, Dhaka.
15. Samina Nafies, Artist, Bangladesh Shilpakala Academy, Dhaka.
16. Sushanta Kumar Adhikary, Artist, Bangladesh Shilpakala Academy, Dhaka.
17. Najmun Nahar, Artist, Bangladesh Shilpakala Academy, Dhaka.
18. Md Harun Ar Rashid, Artist, Bangladesh Shilpakala Academy, Dhaka.
19. Assistant Programmer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.


26.11.18
Vanesa Rodrigues
Deputy Secretary