

Government of the People's Republic of Bangladesh
Ministry of Cultural Affairs
Section-7
Bangladesh Secretariat, Dhaka.

Memo No:43.00.0000.116.08.015.17(part).29

Date: 10.02.2019

To: Chief Accounts Officer
Ministry of Cultural Affairs
3rd Phase, Segunbagicha, Dhaka.

Subject: Sanction of ex-Bangladesh leave in favor of Ms. Jyoti Sinha, District Cultural Officer, Zila Shilpokala Academy, Moulovibazar from 12 February to 18 February 2019.

With reference to the subject mentioned above the undersigned is directed to accord the administrative approval of ex-Bangladesh leave in favor of Ms. Jyoti Sinha, District Cultural Officer, Zila Shilpokala Academy, Moulovibazar from 12 February to 18 February 2019 to participate the Theatre Festival to be held at Kolkata, India.

02. The approval is accorded in line with the terms and conditions placed hereinafter:

- (a) All expenses in this regard will be borne by the organizing authority. There will be no financial involvement of the Government of Bangladesh of this visit.
- (b) The visit will be treated as ex-Bangladesh leave (personal) and this leave should be deducted from her earned leave.
- (c) The incumbent shall draw her pay and allowances for the time stipulated in local currency and no part thereof should be drawn in foreign currency.
- (d) Overstay will not be permitted.
- (f) After return she will submit joining report to her authority.

Sd/-

G. M. Rafiqul Islam
Deputy Secretary

Phone: +88-02-9553187

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Copy forwarded for kind information and necessary action to:

1. Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. High Commissioner, High Commission of India, Flat No-1-3, Park Road Baridhara, Dhaka.
3. H.E. High Commissioner, High Commission of Bangladesh in India.
4. Director General, Bangladesh Shilpakala Academy, Segunbagicha, Dhaka.
5. Director General, Immigration and Passport, Agargaon, Dhaka.
6. Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Dhaka (With a request to issue Note Verbal in favour of the Officer).
7. Director, Hazrat Shahjalal International Airport, Dhaka.
8. Deputy Commissioner, Moulovibazar.
9. Deputy High Commissioner, Deputy High Commission of Bangladesh, Kolkata, India.
10. P.S to the Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
11. Mr. Ratan Chandra Paul, Assistant Programmer, Ministry of Cultural Affairs, Dhaka.
12. Ms. Jyoti Sinha, District Cultural Officer, Zila Shilpokala Academy, Moulovibazar.

✓ G. M. Rafiqul Islam
Deputy Secretary