Government of the people's republic of Bangladesh
Ministry of Cultural Affairs
Bangladesh Secretariat, Dhaka.

Memo No: 43.20.0000.115.32.2012. 51 Date: 20 May 2018

Notification

Sk Rezauddin Ahmed, Deputy Director, Kobi Nazrul Institute, Dhaka (Passport No: OC 1151419) has been granted earned leave (ex-Bangladesh) for travelling to the United Kingdom from 29-05-2018 to 08-06-2018 or from the date of commencement of leave for 11(Eleven) days . This leave is granted under the following terms and comditions:

1. He will draw his pay and allowances in local currency. No part of is should be drawn in foreign currency;
2. All the related expeneses of the travel will be borne by him;
3. Sk Rezauddin Ahemd's Wife Wahida Akhter (Passport no: BJ 0425296) and Daughter Tanzila Reza (Passport no: BJ 0424828) will accompany him during the travel.

Signed

(Saima Yunus)
Deputy Secretary
Phone: 9570665

Memo No: 43.20.0000.115.32.2012. Date: 20 May 2018

Copy for information and necessary action (not according to seniority)

1) Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2) Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3) Executive Director, Kobi Nazrul Institute, Dhaka.
4) H.E. High Commissioner, High Commission of United Kingdom (UK), 3, United Nations Road, Baridhara, Dhaka.
5) H.E. High Commissioner, High Commission for the People's Republic of Bangladesh, 28, Queens Street, Lonsom SU7 5JA, UK.
6) PS to Hon'ble Minister, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
7) PS to Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
8) Executive Director, Foreign Currency and Policy Division, Bangladesh Bank, Dhaka.
9) Officer In-charge (Immigration), Hazrat Shahjalal International Airport, Dhaka.
10) Director, Hazrat ShahJalal International Airport, Dhaka.
11) Sk Rezauddin Ahmed, Deputy Director, Nazrul Institute, Dhaka.
12)Chief Accounts Officer, Ministry of Cultural Affairs, Dhaka.
13) Assistant Programmer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka (with a request to publish the notification at MOCA website).
15) Office copy.

20-05-2018
(Saima Yunus)
Deputy Secretary